

PROCEDURE FOR DISMANTLING OF MANUFACTURED/MOBILE HOME

The party dismantling a manufactured/mobile home, whether it be an individual or a manufactured/mobile home park, must complete the Affidavit of Dismantling form and submit the form to the Division, along with the original Certificate of Ownership signed off on the reverse AND the original Department of Housing and Urban Development (HUD) label.

Proof of dismantling the structure must be attached to the Affidavit of Dismantling form. Proof of dismantling may be one of the following:

- 1. A receipt from the landfill describing the manufactured/mobile home with before and after photos.**
- 2. Verification by the Division; (This may require an inspection and/or travel fee)
For Northern Nevada please call (775) 687-2060
For Southern Nevada and Rural areas please call (702) 486-4002**
- 3. A photo of the structure before dismantling and a photo of the structure after dismantling, with serial number shown.**

**If you have any questions please call the Las Vegas
Division Office at (702) 486-4135 and select 4**



STATE OF NEVADA
DEPARTMENT OF BUSINESS AND INDUSTRY
MANUFACTURED HOUSING DIVISION
1535 Old Hot Springs Rd, Suite 60
Carson City, NV 89706
(775) 687-2060 • Fax (775) 687-5521

AFFIDAVIT OF DISMANTLING

STATE OF NEVADA

COUNTY OF _____)

The undersigned, _____

of address: _____

Address

City

State

Zip Code

upon oath states that he/she/they is/are the owner(s) of the structure described as:

Manufacturer _____ Model _____

Year: _____ Size: _____ Serial # _____

that said structure has been dismantled by affiant and that said structure is free and clear of any claims, liens, or encumbrances upon or against the same or to the affiant's ownership thereof; that the affiant makes this affidavit as an application to the Manufactured Housing Division, Department of Business and Industry, for the cancellation of the Certificate of Ownership for said structure. Affiant hereby surrenders the Certificate of Ownership, properly endorsed and/or other documents which prove affiant's ownership of said structure. The affiant shall and will assume, fully pay, satisfy and discharge any and all liens, claims, or encumbrances against said structure, and indemnify and save harmless said Manufactured Housing Division and the State of Nevada on account of the cancellation of said Certificate of Ownership.

IN WITNESS WHEREOF, this instrument has been executed and delivered to said Manufactured Housing Division, Department of Commerce, State of Nevada, this _____ day of _____, 20____.

Signature _____

STATE OF _____ County of _____

Subscribed and sworn to before me, _____ the undersigned Notary Public, this _____ day of _____, 20____ by _____

Notary Public